FINANCE & PERSONNEL COMMITTEE MINUTES May 12, 2015 - 6:00 P.M.

9/10 Center Auditorium

(1st Committee Meeting of the Evening)

CHAIRPERSON:

Stuart Deets

BOARD MEMBERS:

Dean Snyder and Michele Maffei

ADMINISTRATION:

Dr. Cathy Taschner and Ron Kabonick

CALL TO ORDER:

6:10 p.m.

Approval of April 14, 2015 Finance Committee meeting minutes. (Enclosure)

Motion: Dean Snyder

Second: Michele Maffei

Vote: 3-0

AGENDA-ITEMS:

A. Financial Statements for April 2015 (all enclosed):

a. Treasurer's Report

- b. Statement of Revenues & Expenditures
- c. Bill List

Motion: Michele Maffei

Second: Dean Snyder

Vote: 3-0

B. Human Resources Report

Resignations, appointments, new positions, leave of absences, transfers, changes of status, and corrections. (*Enclosure*)

1. Resignations - Regular & Extra Duty

Motion: Michele Maffei

Second: Dean Snyder

Vote: 3-0

2. New Appointments – Regular & Extra Duty

Motion: Dean Snyder

Second: Michele Maffei

Vote: 3-0

3. Leaves of Absence

Motion: Dean Snyder

Second: Michele Maffei

Vote: 3-0

C. 2015-2016 Final Budget Adoption

RECOMMENDED MOTION: That the Board of School Directors adopt the 2015-2016 General Fund Budget in the amount of \$149,420,401. The General Fund Budget includes a property tax increase of 2.40%.

Motion: Dean Snyder

Second: Michele Maffei

Vote: 3-0

D. 2015 Homestead and Farmstead Exclusion Resolution

RECOMMENDED MOTION: That the Board of School Directors adopts the 2015 Homestead and Farmstead Resolution as attached. (*Enclosure*)

Motion: Michele Maffei

Second: Dean Snyder

Vote: 3-0

E. 2015-2016 Tax Resolution

RECOMMENDED MOTION: That the Board of School Directors adopt the 2015-2016 Tax Resolution as attached. (*Enclosure*)

Motion: Michele Maffei

Second: Dean Snyder

Vote: 3-0

F. PlanCon-K – 2013 Refinancing of the 2004 and 2005 General Obligation Bonds

RECOMMENDED MOTION: That the Board of School Directors approve PlanCon-K as presented for the advanced refunding of a portion of the 2004 GOB and the current refunding of all outstanding principal amount of the 2005 GOB. Note this refinancing was completed August 13, 2013 prior to the current administration. (*Enclosure*)

Motion: Dean Snyder

Second: Michele Maffei

Vote: 3-0

G. Acceptance of the Outdoor Training Center Contribution

RECOMMENDED MOTION: That the Board of School Directors accept the \$10,000.00 contribution from Derrick L. Morgan for the CASD Outdoor Training Center and agree to send a letter of appreciation and support.

Motion: Dean Snyder

Second: Michele Maffei

Vote: 3-0

H. Newlin Foundation Lease Agreement

RECOMMENDED MOTION: That the Board of School Directors approve the District Lease Agreement with Newlin Foundation for space on the first floor of the Benner building. The area to be leased is identified on the floor plan as the HR Office suite. This area totals 1,125 square feet @ \$6.50 for a monthly amount of \$610.00. (*Enclosure*)

Motion: Michele Maffei

Second: Dean Snyder

Vote: 3-0

INFORMATIONAL ITEM(S)

- CASD & Charter Schools Enrollment Report as of May 1, 2015 (Enclosure)
- Summary of proposals for Forensic Auditing Services. Please note that the audit proposal may not be withdrawn for a period of thirty (30) days from the date the proposals were opened, May 8, 2015.

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

- 1) Sharon Ross (*East Fallowfield Resident*) raised questions regarding the Newlin Foundation lease calculation. She also expressed her concerns regarding the District's plan to outsource the custodial/maintenance staff to save money. She asked if the costs for lawn care and snow removal were included in the savings.
- 2) John Griffy (*Retired CASD Custodian*) is against the District's plan to outsource the custodial/maintenance staff. Years ago the District utilized the services of ServiceMaster during Mr. Griffy's tenure, and it was not a pleasant experience. He asked the Board Members to take a second look before making their decision to utilize their services.

ADJOURNMENT

This meeting was adjourned at 7:57 p.m.

POLICY COMMITTEE MINUTES

May 12, 2015 – 6:00 PM

9/10 Center Auditorium

(2nd Committee Meeting of the Evening)

CHAIRPERSON:

Ann Wuertz

BOARD MEMBERS:

Deborah Thompson and Greg Wynn

ADMINISTRATION:

Dr. Cathy Taschner and Ronald Kabonick

CALL TO ORDER:

7:57 p.m.

Approval of April 14, 2015 Policy Committee meeting minutes. (Enclosure 1)

Motion: Greg Wynn

Second: Deborah Thompson

Vote: 3-0

AGENDA ITEMS

INFORMATIONAL ITEM(S)

- Parent Emergency Notification ~ Dr. Cathy Taschner
- Policy Review Process with the Pennsylvania School Board Association (PSBA)

OLD BUSINESS

NEW BUSINESS

Ms. Thompson would like Dr. Taschner to develop a New Club Policy.

PUBLIC COMMENT

ADJOURNMENT

This meeting was adjourned at 8:03 p.m.

Notice of this public meeting was advertised in the Daily Local News on December 25, 2014 and on the District Website.

Copies of the minutes will be maintained in the Office of the Board Secretary.

OPERATIONS COMMITTEE MINUTES

May 12, 2015 - 6:00 P.M.

9/10 Center Auditorium

(3rd Committee Meeting of the Evening)

CHAIRPERSON:

James Hills

BOARD MEMBERS:

Stuart Deets and Laurie Knecht

ADMINISTRATION:

Dr. Cathy Taschner and Ronald Kabonick

CALL TO ORDER:

8:03 p.m.

Approval of the April 14, 2015 Operations Committee meeting minutes. (Enclosure 1)

Motion: Laurie Knecht

Second: Stuart Deets

Vote: 3-0

AGENDA ITEMS

A. Use of Facilities Waiver for Community Basketball Tournament

RECOMMENDED MOTION: That the Board of School Directors approve the Use of Facilities Waiver for the New Life in Christ Fellowship Community Basketball Tournament. (*Enclosure 2*)

Motion: Stuart Deets

Second: Laurie Knecht

Vote: 3-0

B. Use of Facilities for All Church/Community Choir

RECOMMENDED MOTION: That the Board of School Directors approve the September 12th All Church/Community Choir for Centennial use of stadium to host an all church community choir.

Motion: Laurie Knecht

Second: Stuart Deets

Vote: 3-0

C. <u>Use of Facilities & Request to Waive Rental and/or Utility Fees for Coatesville Youth Initiative RECOMMENDED MOTION:</u> That the Board of School Directors approve the Use of Facilities Application and Request to Waive Rental and/or Utility Fees for the Coatesville Youth Initiative to host a community planning session to discuss creating a youth center for CASD youth on Saturday, June 13th from 10:00 am to 3:00 pm. (*Enclosure 3*)

Motion: Stuart Deets

Second: Laurie Knecht

Vote: 3-0

D. Consultation Services Agreement

RECOMMENDED MOTION: That the Board of School Directors approve the Agreement for consultation services, as presented.

This item has been tabled.

INFORMATIONAL ITEM(S)

- Technology Update
- Food Service Comparison Report for the month ending April 30, 2015 (Enclosure)

OLD BUSINESS

NEW BUSINESS

The Coatesville Area School District has a new website domain name: **www.casdschools.org**. Please take a moment to add us to your favorites. The former domain name was www.casdk12.org.

PUBLIC COMMENT

ADJOURN

This meeting was adjourned at 8:26 p.m.

Notice of this public meeting was advertised in the Daily Local News on December 25, 2014 and on the District website.

Copies of the minutes will be maintained in the Office of the Board Secretary.

EDUCATION COMMITTEE MINUTES

May 12, 2015 - 6:00 PM

9/10 Center Auditorium

(4th Committee Meeting of the Evening)

CHAIRPERSON:

Deborah Thompson

BOARD MEMBERS:

Diane Brownfield and James Hills

- ADMINISTRATION:

Dr. Cathy Taschner and Ronald Kabonick

CALL TO ORDER:

8:27 p.m.

Approval of April 14, 2015 Education Committee meeting minutes. (Enclosure 1)

Motion: James Hills

Second: Diane Brownfield

Vote: 2-1 | Abstained: Thompson

AGENDA ITEMS

A. Homebound Instruction Student

RECOMMENDED MOTION: That the Board of School Directors approve the Homebound Instruction for Student ID #0012 with a start date of April 27, 2015 and an anticipated end date of June 10, 2015. (*Confidential Enclosure 2*)

Motion: Diane Brownfield

Second: James Hills

Vote: 3-0

B. Homebound Instruction Student

RECOMMENDED MOTION: That the Board of School Directors approve the Homebound Instruction for Student ID #0013 with a start date of April 27, 2015 and an anticipated end date of June 10, 2015. (*Confidential Enclosure 3*)

Motion: James Hills

Second: Diane Brownfield

Vote: 3-0

C. Homebound Instruction Student

RECOMMENDED MOTION: That the Board of School Directors approve the Homebound Instruction for Student ID #0014 with a start date of April 27, 2015 and an anticipated end date of June 10, 2015. (*Confidential Enclosure 4*)

Motion: James Hills

Second: Diane Brownfield

Vote: 3-0

D. Special Education Assigned Student

RECOMMENDED MOTION: That the Board of School Directors approve the contract for education services for Student ID #10005736. (*Confidential Enclosure 5*)

Motion: Diane Brownfield

Second: James Hills

Vote: 3-0

E. Special Education Assigned Student

RECOMMENDED MOTION: That the Board of School Directors approve the contract for education services for Student ID #20000210. (Confidential Enclosure 6)

Motion: James Hills

Second: Diane Brownfield

Vote: 3-0

F. Special Education Assigned Student

RECOMMENDED MOTION: That the Board of School Directors approve the contract for education services for Student ID #70000464. (*Confidential Enclosure 7*)

Motion: Diane Brownfield

Second: James Hills

Vote: 3-0

G. Special Education Assigned Student

RECOMMENDED MOTION: That the Board of School Directors approve the contract for education services for Student ID #10003330. (*Confidential Enclosure 8*)

Motion: James Hills

Second: Diane Brownfield

Vote: 3-0

H. Special Education Assigned Student

RECOMMENDED MOTION: That the Board of School Directors approve the contract for education services for Student ID #10002919. (*Confidential Enclosure 9*)

Motion: Diane Brownfield

Second: James Hills

Vote: 3-0

I. Special Education Assigned Student

RECOMMENDED MOTION: That the Board of School Directors approve the contract for education services for Student ID #10004536. (Confidential Enclosure 10)

Motion: Diane Brownfield

Second: James Hills

Vote: 3-0

INFORMATIONAL ITEM(S)

Math Curriculum Committee Presentation and Recommendations ~ Dr. Kimberly Donahue

OLD BUSINESS

Mr. Hills raised questions regarding current protocols in place for the students who are failing, and wants to know what steps are being taken to help these students.

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT

This meeting was adjourned at 8:49 p.m.